



20-21 Clinton Place, Seaford, BN25 1NP
Tel: +44 (0)1323 898414 www.davidjordan.co.uk

PART B: CONFIRMATION OF APPLICATION/OFFER

When you have found the property you wish to take, please complete this application so we can submit as much information as possible to the landlord for consideration. You are also required to sign to confirm that you have read and understood this document.

Please note all negotiations remain subject to contract until the documents are made binding by all parties.

Property Address to which your application applies: _____

Tenants Details (please continue on separate page if more than 2 applicants):-

Name:	Name:
Date of Birth:	Date of Birth:
Address:	Address:
Telephone No:	Telephone No:
Email Address:	Email Address:
Occupation & Salary:	Occupation & Salary:
Employer & Address:	Employer & Address:
Nationality:	Nationality:

Names and relationship of any permitted occupants (*children and ages/under 18*):

Name of Guarantor (if applicable): _____

Guarantor contact number & email address: _____

Proposed start date of tenancy: _____

Amount of proposed rent PCM: £

Any Adverse Credit History/CCJs? Yes/No Details _____

Do you smoke? Yes/No

Any pets to be permitted at the premises _____

(please complete separate application and details for each pet on pg 3)

Any special conditions to be included in the tenancy: _____

Please advise if you have access to or use motorhome, caravan or commercial work vehicles: _____

Next of kin details: _____

Current letting history (please provide details of your current landlord/letting agent and how long you have been renting your current property – when does your current tenancy end/how much notice are you required to give:-

Right to Rent checks: (if you do not hold a British passport, please provide a Government/Home office share code for each applicant over the age of 18. The right to rent share code will begin with the letter R.

To be signed by ALL potential tenants:-

I/We confirm that we have read and understood the contents of the whole of this document:-

Name (print)

Signed Date

Name (print)

Signed Date

Name (print)

Signed Date

Name (print)

Signed Date

Additional Information of any additional tenants (over 18):-

Pet Questionnaire

(please complete a separate questionnaire for each pet within your household)

PET PROFILE/QUESTIONNAIRE

Applicant/Tenant:

Property address :

Species of pet
Breed
Date of Birth/Age
Name of pet
Sex (Male/Female)
Neutered/Spayed (Yes/No)
Weight/Size
Microchip No (if applicable)
Vaccination Status (up to date?) Yes/No/Not sure
Is pet insured? – please provide details of cover, provider and policy no
Pet health
Is pet left alone/how often? – please advise if pet is crated
Veterinary Practice/Surgery Contact Details
Does your pet have any behavioural issues? If yes, please provide details
Does your Contents Insurer provide additional cover for damaged caused by the pet – please provide details of Insurer and cover provided

Pet Ownership Rules and Responsibilities for Rental Properties

By accepting this agreement, the tenant commits to the following responsibilities when vacating the rental property, ensuring the property is left in a clean and satisfactory condition:

1. The Tenant will provide the landlord or the landlord's agent with a valid insurance policy along with this form/before the tenancy start date OR request in writing, that the landlord obtain insurance on behalf of the tenant which the tenant will be charged for as per the Renters Rights Act.
2. Thorough Cleaning
 - All pet-related areas (eg carpets, furniture, walls) must be cleaned to remove any fur, stains or odours.
 - Industrial carpet cleaning is recommended where pets have lived indoors.
3. Repairs
 - Any damage caused by the pet, such as scratches, chewing or stains must be repaired before vacating
 - This includes any damage to floors, doors, furniture or garden areas
4. Odour elimination
 - Ensure that the property is free from any lingering pet smells by airing out rooms and using the appropriate cleaning solutions or services
5. Waste Removal
 - All pet waste (both indoors and in outdoor areas, including gardens) must be properly disposed of.
6. Flea Treatment
 - If your pet is prone to fleas or has had a flea infestation, the property must be professionally treated to eliminate any risk of fleas.
7. Garden Maintenance
 - Ensure any garden damage caused by pets is restored. This includes filling in any holes dug by dogs and re-seeding grass if necessary.

Declaration

By signing this document, I confirm that I understand and agree to abide by the terms of pet ownership. I further acknowledge that failure to comply with these rules may result in a claim against my security deposit, financial or legal consequences.

I also agree that the information provided in this document may be shared with the landlord, leaseholder and freeholder for the purposes of managing the property and adhering to the Renters Rights Act.

Tenants Signature/s

Date

Please be aware by failing to declare pets within your household can be classed as fraud. Under the Renters' Rights Act 2025 which can be a ground for eviction.

Please add any further information you wish us to pass onto the landlord to enable them to consider your application:-

Please indicate any additional income you are in receipt of including private pension, pension credit, Universal credit, attendance allowance, housing benefit, PIP (Personal Independence Payments). You will be asked to substantiate this through the referencing process.

Your application should be emailed to: [dawn@davidjordan.co.uk](mailto:dawn@ davidjordan.co.uk) or steven@davidjordan.co.uk unless you hand into the office at David Jordan Estate Agents, 20-21 Clinton Place, Seaford, BN25 1NP.

For Office Use Only:	
Monthly Rental Amount: £ _____ pcm	
Amount of Holding Deposit: £ _____	Date Received: _____ / _____ / _____
Date of 'deadline agreement': _____ / _____ / _____	
Amount of Security Deposit: £ _____	